

To Open a GPRC Account:

Go to pikesvillerec.org (this link will take you to the new account page)

(If you did not use the link, click on **New Account** from the home page)

Fill in all fields in the form and click on **Submit*** at the bottom of the page

*To add another household member, click on the **Submit & Add Account Member**, fill in the form and **Submit**

(Record your username and password so you can use it next time)

To Register:

Click on **Register Now, Programs, or Register**

Select the program for which you want to register from the list

Click on **Register Now** next to your division or activity, tick off the registrants name and click on **Add to Cart**

Select **Check Out** from the pop-up window

Read and check off the disclaimer statement and click on **Check Out**

Answer the registration questions (if any) and click on **Continue**

Read the county COVID disclaimer and click on the **I Agree** button, repeat for any program disclaimers or agreements

Click on **Check Out Online**

Review invoice and click on **Continue to Credit Card Form**

Fill in card information and click on **Submit Secure Payment**

Wait for a thank you message before logging off

(If you get the donation prompt, click on **No Thank You** or add a donation, if you wish)

Contact Rebecca Palo (info@pikesvillerec.org) for assistance